	CÉNT	RAL INTELLIGENCE AC	SENCY	
	OFFI	CIAL ROUTING	SLIP	
то		D ADDRESS	DATE	INITIALS
1	Deputy Director for Support 7D18 Hq.			
2				
3				
4				-
5				
6				
	ACTION	DIRECT REPLY	PREPAR	E REPLY
	APPROVAL	DISPATCH	RECOMMENDATION RETURN	
	COMMENT	FILE		
	CONCURRENCE	INFORMATION	SIGNATI	JRE
	FOLD	HERE TO RETURN TO	SENDER	1P

Use previous editions

(40) U.S. GOVERNMENT PRINTING OFFICE: 1961 0 - 587282 STAT

Approved FOR Release 2002/08/15: CIA-RD 84007802000500160043-5
TO: Ditere atten
SESB BUILDING H.
REMARKS:
Rolterand Der om
Kelterad Per om
1.01
0KT/g.
FROM: (=0-))/5
Approved For Release 2002/08/15 : CIA-RDP84-00780R000500160043-5
FORM NO . 241 REPLACES FORM 36-8 \$\pi \text{GPO:1957-O-439445}\$ (47)

STAT

STAT

Deputy Director for Support TD18 Hqs. Deputy Director for Support Deputy Director for Supp			ral Intelligence A CIAL ROUTING		,
Deputy Director for Support 7D18 Hqs. 2 3 4 5 6 ACTION DIRECT REPLY PREPARE REPLY APPROVAL DISPATCH RECOMMENDATION COMMENT FILE RETURN CONCURRENCE INFORMATION SIGNATURE Remarks: In a letter to the Director dated 9 January, the Chairman of the Civil Service Commission asked for a report on our progress in offering employment apportunities to the mentally retarded which he will not use in a report to be submitted to the Preside apportunities to the mentally retarded which he will not use in a report to be submitted to the Preside apportunity and the fiscal year. Our suggested reply, prepared for your signature, is based on a check made with the Director of accurity and the Chief, Medical Staff following our acceipt of President Kennedy's memorandum of 12 september 1963 urging the employment of retardates this was reported in our "current interest items" the morandum of 4 October 1963 which has been extracted attached for your information. FOLD HERE TO RETURN TO SENDER FROM: NAME, ADDRESS AND PHONE NO. DATE	то				
ACTION DIRECT REPLY PREPARE REPLY APPROVAL DISPATCH RECOMMENDATION COMMENT FILE RETURN CONCURRENCE INFORMATION SIGNATURE Remarks: In a letter to the Director dated 9 January, the Chairman of the Civil Service Commission asked for a report on our progress in offering employment apportunities to the mentally retarded which he will include in a report to be submitted to the Preside perfore the end of the fiscal year. Our suggested reply, prepared for your signature, is based on a check made with the Director of Security and the Chief, Medical Staff following our receipt of President Kennedy's memorandum of 12 September 1963 urging the employment of retardates this was reported in our "current interest items" memorandum of 4 October 1963 which has been extracted attached for your information. FOLD HERE TO RETURN TO SENDER FROM: NAME, ADDRESS AND PHONE NO. DATE		Deputy Director for Support			
ACTION DIRECT REPLY PREPARE REPLY APPROVAL DISPATCH RECOMMENDATION COMMENT FILE RETURN CONCURRENCE INFORMATION SIGNATURE Remarks: In a letter to the Director dated 9 January, the Chairman of the Civil Service Commission asked for a report on our progress in offering employmen apportunities to the mentally retarded which he wi include in a report to be submitted to the Preside aperore the end of the fiscal year. Our suggested reply, prepared for your signa- cure, is based on a check made with the Director of security and the Chief, Medical Staff following our receipt of President Kennedy's memorandum of 12 september 1963 urging the employment of retardates This was reported in our "current interest items" the morandum of 4 October 1963 which has been extract and attached for your information. FOLD HERE TO RETURN TO SENDER FROM: NAME, ADDRESS AND PHONE NO. DATE	2				
ACTION DIRECT REPLY PREPARE REPLY APPROVAL DISPATCH RECOMMENDATION COMMENT FILE RETURN CONCURRENCE INFORMATION SIGNATURE Remarks: In a letter to the Director dated 9 January, the Chairman of the Civil Service Commission asked for a report on our progress in offering employment apportunities to the mentally retarded which he will include in a report to be submitted to the Preside perfore the end of the fiscal year. Our suggested reply, prepared for your signature, is based on a check made with the Director of security and the Chief, Medical Staff following our receipt of President Kennedy's memorandum of 12 september 1963 urging the employment of retardates this was reported in our "current interest items" memorandum of 4 October 1963 which has been extracted attached for your information. FOLD HERE TO RETURN TO SENDER	3				
ACTION DIRECT REPLY PREPARE REPLY APPROVAL DISPATCH RECOMMENDATION COMMENT FILE RETURN CONCURRENCE INFORMATION SIGNATURE Remarks: In a letter to the Director dated 9 January, the Chairman of the Civil Service Commission asked for a report on our progress in offering employment and the proportunities to the mentally retarded which he will include in a report to be submitted to the Preside defore the end of the fiscal year. Our suggested reply, prepared for your signature, is based on a check made with the Director of decurity and the Chief, Medical Staff following our receipt of President Kennedy's memorandum of 12 deptember 1963 urging the employment of retardates this was reported in our "current interest items" memorandum of 4 October 1963 which has been extracted attached for your information. FOLD HERE TO RETURN TO SENDER FROM: NAME, ADDRESS AND PHONE NO. DATE	4				
ACTION DIRECT REPLY PREPARE REPLY APPROVAL DISPATCH RECOMMENDATION COMMENT FILE RETURN CONCURRENCE INFORMATION SIGNATURE Remarks: In a letter to the Director dated 9 January, the Chairman of the Civil Service Commission asked for a report on our progress in offering employment opportunities to the mentally retarded which he will enclude in a report to be submitted to the Preside opfore the end of the fiscal year. Our suggested reply, prepared for your signature, is based on a check made with the Director of fecurity and the Chief, Medical Staff following our receipt of President Kennedy's memorandum of 12 deptember 1963 urging the employment of retardates This was reported in our "current interest items" the memorandum of 4 October 1963 which has been extracted and attached for your information. FOLD HERE TO RETURN TO SENDER FROM: NAME, ADDRESS AND PHONE NO. DATE	5				
APPROVAL DISPATCH RECOMMENDATION COMMENT FILE RETURN CONCURRENCE INFORMATION SIGNATURE Remarks: In a letter to the Director dated 9 January, the Chairman of the Civil Service Commission asked for a report on our progress in offering employment opportunities to the mentally retarded which he will neel use in a report to be submitted to the Preside pefore the end of the fiscal year. Our suggested reply, prepared for your signature, is based on a check made with the Director of Security and the Chief, Medical Staff following our receipt of President Kennedy's memorandum of 12 September 1963 urging the employment of retardates this was reported in our "current interest items" memorandum of 4 October 1963 which has been extracted attached for your information. FOLD HERE TO RETURN TO SENDER FROM: NAME, ADDRESS AND PHONE NO. DATE	6				
COMMENT FILE RETURN CONCURRENCE INFORMATION SIGNATURE Remarks: In a letter to the Director dated 9 January, the Chairman of the Civil Service Commission asked for a report on our progress in offering employment of the committee to the mentally retarded which he will not use in a report to be submitted to the Preside perfore the end of the fiscal year. Our suggested reply, prepared for your signature, is based on a check made with the Director of Security and the Chief, Medical Staff following our receipt of President Kennedy's memorandum of 12 September 1963 urging the employment of retardates this was reported in our "current interest items" memorandum of 4 October 1963 which has been extracted attached for your information. FOLD HERE TO RETURN TO SENDER		ACTION	DIRECT REPLY	PRE	PARE REPLY
Remarks: In a letter to the Director dated 9 January, the Chairman of the Civil Service Commission asked for a report on our progress in offering employment opportunities to the mentally retarded which he will need in a report to be submitted to the Presidence of the end of the fiscal year. Our suggested reply, prepared for your signature, is based on a check made with the Director of Security and the Chief, Medical Staff following our receipt of President Kennedy's memorandum of 12 September 1963 urging the employment of retardates this was reported in our "current interest items" memorandum of 4 October 1963 which has been extracted attached for your information. FOLD HERE TO RETURN TO SENDER		APPROVAL	DISPATCH	REC	OMMENDATION
Remarks: In a letter to the Director dated 9 January, the Chairman of the Civil Service Commission asked for a report on our progress in offering employment opportunities to the mentally retarded which he will not unclude in a report to be submitted to the Preside pefore the end of the fiscal year. Our suggested reply, prepared for your signature, is based on a check made with the Director of Security and the Chief, Medical Staff following our receipt of President Kennedy's memorandum of 12 September 1963 urging the employment of retardates this was reported in our "current interest items" memorandum of 4 October 1963 which has been extracted attached for your information. FOLD HERE TO RETURN TO SENDER		COMMENT	l eue		
In a letter to the Director dated 9 January, the Chairman of the Civil Service Commission asked for a report on our progress in offering employment opportunities to the mentally retarded which he will not use in a report to be submitted to the Preside pefore the end of the fiscal year. Our suggested reply, prepared for your signature, is based on a check made with the Director of Security and the Chief, Medical Staff following our receipt of President Kennedy's memorandum of 12 September 1963 urging the employment of retardates this was reported in our "current interest items" memorandum of 4 October 1963 which has been extracted attached for your information. FOLD HERE TO RETURN TO SENDER				RET	URN
cure, is based on a check made with the Director of Security and the Chief, Medical Staff following our seceipt of President Kennedy's memorandum of 12 september 1963 urging the employment of retardates this was reported in our "current interest items" semorandum of 4 October 1963 which has been extracted attached for your information. FOLD HERE TO RETURN TO SENDER FROM: NAME, ADDRESS AND PHONE NO. DATE	Rer	concurrence marks:	INFORMATION	SIG	NATURE
FROM: NAME, ADDRESS AND PHONE NO. DATE	the for oppo inc:	marks: In a letter t Chairman of th a report on ou ortunities to t lude in a repor	o the Director of the Civil Service or progress in or the mentally retails to be submitted.	lated 9 Commis ffering arded w	January, sion asked employmen
	the for opposincture ture decrease this memory and the content of	concurrence marks: In a letter to Chairman of the a report on our contunities to to the lude in a report on the end of the course of the end of the course of the end of the course of	information to the Director of the Civil Service of progress in or the mentally retained to be submitted the fiscal year of the reply, prepared a check made with the find the medical State of the medical State of the employment of the employment of the medical state of the medical state of the medical state of the employment of the medical state of the medical st	lated 9 Commissiffering arded we ded to to the the caff for norandu	January, sion asked employmen thich he with the Preside our signative out of 12 retardates st items"
Director of Porgonnol SE56 Hag FEB 196	the for opposinctions of the contractions of the contractions of the contraction of the c	concurrence marks: In a letter to Chairman of the a report on our contunities to the contunities of the contunity and the Contunity and the Contunity and the Contunities was reported or contunities of the contunities of t	information to the Director of the Civil Service or progress in or the mentally retained to be submitted the fiscal year reply, prepared a check made with the fiscal standard medical Standard the employment of the employment of the cour information.	lated 9 Commissive arded we arded to the caff for contract of interest has been seen as a contract of the caff for and the caff for arded to the caff for	January, sion asked employmenthich he with he Preside our signative out of 12 retardates est items"

STAT

Approved For Release 2002/08/15 : CIA-RDP84-00780R000500160043-5

CALLERY MAN SO POR

164-200

January o, 1964 DD/S REGISTR

Honoraule John A. Madone Director Central Intelligence Agency Washington, D. J. 20507

Dear Mr. McCone:

أدرا للأد يعظمون سيسا كيود فروري

The late President Rennedy on September 12, 1963, sent you and heads of other recentive departments and agencies a special memorandum describe a the lead of other to be taken by Sovernment in employing the mentally retard is and arging you to commine your operations and determine the extent to which you have justitions which the retarded may fill without detriment to the service. President Johnson is continuing the policy set firsh in that memorandum and I expect to give him, before the end of this fiscal year, the first report of Executive Branch progress and experience.

Employment under this program will be limited to persons who are consulte and the are contified by the appropriate State vocational rematilitation agency as praiffied-physically, vocationally, and socially—to perform in a catisfactory manner the full duties of the position. Appointments will be made under a new Schedule A authority, in accordance with written appropriate between the individual agencies only as Sight Syrvice formaction. Four personnel director will the accordance buttined in learnal Personnel Hannal Letter in 1790-.

Three concies-the Department of Labor, the Department of Health, Education, and Welfare, and the Veterans Administration-have already arrest to aims qualified retardates for such work as food service, hammer, when we man maintenance, messenger, simple mail, file, and elerical dution, and possibly vertain other work in printing and representation sections. As ourselves will be making some appointments and only and making some appointments.

I invite the active participation of your agency and ask your personal interest in seeing that your organization takes the necessary time; and makes the necessary effort, to identify those of your positions which the mercally founded can terrorm adequately and those which can, with an animal to your operations, to modified to take divantage of the one referee productive caracity which many returnities

Approved For Release 2002/08/15 : CIA-RDP84-00780R000500160043-5

ing and the state of the state

in the second second in the second se

lincerety yours,

Willes (

1 cpy - N/FERS - In preparation of rectionse